Posting record

Notice posted by: TOWN CLERK AND MONITORED BY PUBLIC WORKS (It should be noted that the notice was taken down between Monday night and Tuesday morning by vandalism) • Date: Posted the night of OCTOBER 1st, but written as OCTOBER 2nd just in case • Time: 6:45 AM • Exact sign location: MUNICIPAL PARK LIGHT POLE • Verified legible and continuously posted through: OCTOBER 12TH 5:30 PM and monitored daily by Public Works • Replacement/repair log: Was replaced between MONDAY OCTOBER 5th at 6:30 PM and TUESDAY OCTOBER 6th at 10:00 PM due to vandalism.

NOTIFICATIONS

Field	Decision needed
Event date and service hours	OCTOBER 24; recommended 1:00–5:00 p.m.
Hearing date/time and actual location	OCTOBER 12, 7:00 PM AT 19750 COUNTY ROAD 31, GILCREST CO 80623, TOWN HALL BOARD ROOM
Applicant representative / event manager	LORI SAINE, TOWN ADMINISTRATOR, lori@townofgilcrest.org
Protest receipt route	hana@townofgilcrest.org and PO BOX 128, GILCREST CO 80623
Admission and sample package	$100 for event vendors; "tasting" is recommended as six nontransferable 2-ounce samples; paint and sip as determined by library staff
Attendance and approved capacity	100 patrons for tasting; paint and sip as 30 maximum; actual capacity subject to fire and policy authorities
Suppliers and trained personnel	To Be Announced For Tasting; Library Staff for Paint and Sip
Budget authorization and insurer confirmation	Tasting Vendor Subject to Vendor Insurance Confirmation By Permitting

PUBLIC POSTING

TOWN OF GILCREST
NOTICE OF MEETING AND PUBLIC HEARING
GILCREST LIQUOR LICENSING AUTHORITY

Notice is hereby given that the Gilcrest Liquor Licensing Authority will meet on OCTOBER 12, 2026 at 7:00 PM, Mountain Time, at 19750 COUNTY ROAD 31, GILCREST, COLORADO, to conduct a public hearing and consider the Town of Gilcrest's application for a Special Event Liquor Permit for the Hard Cider and Beer Tasting and potential Library Paint-and-Sip event at Gilcrest Municipal Park on OCTOBER 24, 2026, with alcohol service from NOON to 5:00 PM. The requested permit category is malt, vinous, and spirituous liquor; proposed service is limited to beer and hard cider.

AGENDA
1. Call to order and roll call; determination of quorum.
2. Disclosures and procedural matters.
3. Public hearing — special event permit application: Clerk's report and posting record; applicant presentation; public/protester testimony; questions and response; close hearing.
4. Deliberation, findings, and action on application and conditions.
5. Adjournment.

Application information: contact the Town Clerk at HANA@TOWNOFGILCREST.ORG or (970) 737-2426. Posted OCTOBER 2ND on the Town website and at [APPLICABLE DESIGNATED LOCATIONS].

NEARBY RESIDENT COURTEST NOTICE

The Town of Gilcrest is hosting Gilcrest Fest on October 24th, 2026 from the Town Hall to the Gilcrest Municipal park from noon to 5:00 PM. As part of the even, the Town of Gilcrest will have a vendor hosting Hard Cider and Beer Tasting and potentially a Paint-and Sip event, subject to approval on October 12, 2026 at 7:00 PM at the Town Board meeting which will adjourn to become the Gilcrest Liquor Licensing Authority, subject to approval. The proposal includes a controlled tasting area, paint-and-sip area, ID checks, monitored alcohol service, and cleanup by 5:00 PM. Parking and emergency access will be managed under the event plan. For event questions, contact TOWN ADMINISTRATOR SAINE, (970) 737-2426.

PREMESIS LAYOUT – TOWN ADMINISTRATOR

Select a level portion of the park with an accessible route from lawful parking and workable restroom access. Keep the playground, athletic areas, through-paths and general park outside the licensed enclosure. Do not assume locations of existing park features from this concept.

Zone	Placement and control
Entry / ID / admissions	Single staffed public entry; queue outside enclosure without blocking sidewalk or accessible route; ID check required.
Licensed tasting enclosure	Continuous secured barrier with monitored openings. All pouring, sample consumption, alcohol storage and Town ticket redemption occur inside the exact approved boundary.
Secure storage	Within approved premises; access restricted to manager/servers. No unapproved off-site storage.
Exit and emergency egress	Ordinary exit with cup-disposal point
Restrooms	Verify availability and accessible route. If outside the enclosure, provide an area for guests to discard alcohol before exit.
Public park remainder	Only one alcohol vendor. Alcohol-free for the remainder of the event's operations.
Vendor staging / emergency access	Deliveries completed before opening. Keep emergency access and fire lanes clear.

ALCOHOL SERVICE CONTROL CONDITIONS

- Tasting limited to persons age 21 or older as an event policy; valid government-issued photo ID checked for every entrant. Non-drinking designated drivers may enter. Service animals accommodated.
- No valid ID means no alcohol service.
- Recommended package: six samples of no more than 2 fluid ounces each over the four-hour event. Two cup maximum at the Paint-and-Sip event. This is a proposed Town limit, not an asserted statutory safe-consumption threshold.
- Refuse service to anyone under 21, without required credentials, visibly intoxicated, or attempting to obtain alcohol for another ineligible person. There is never a guarantee service.
- No self-service
- Assign trained, sober servers age 21 or older as a Town operating policy. Employees work under the permit holder's manager, no volunteers..
- Monitor perimeter and exits; refuse unauthorized access. Document refusals, incidents, injuries and corrective actions. Arrange an available safe-ride contact; never promise rides that have not been booked.

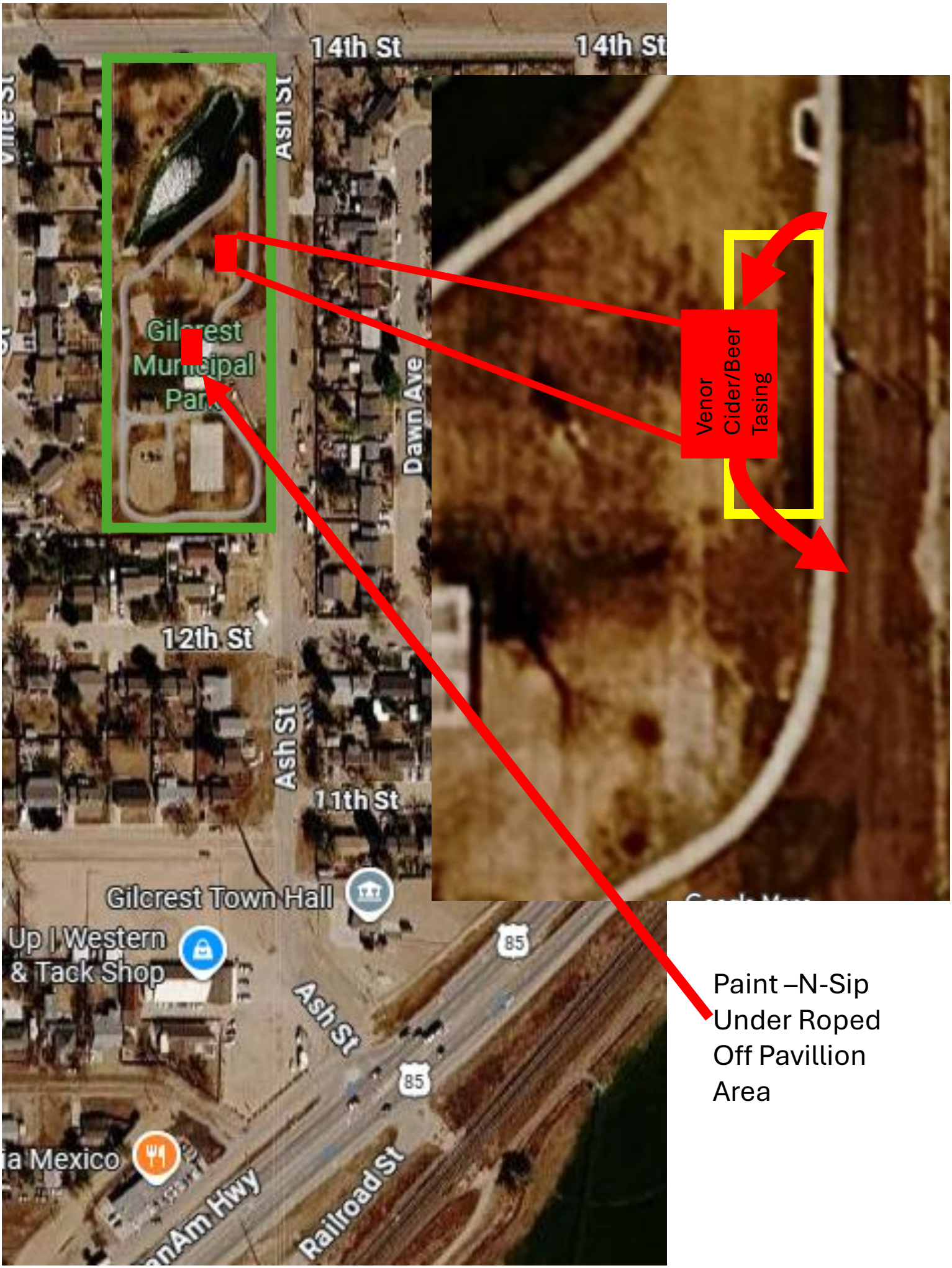
SAFETY, ACCESSIBLIITY, SANITATION AND WATER

Vendor must provide accessible entry, clear walking routes, and waste containers and drinking water. Verify any tent anchoring (if applicable), electrical protection, emergency egress, and food/drink vendor requirements with the applicable agencies. Obtain written insurer confirmation for the Town and supplier/vendor insurance as applicable. Staff must supply toilets and handwashing.

Manager may halt admission or alcohol service for understaffing, barrier failure, unavailable food, uncontrolled crowd behavior or unsafe weather. Call 911 for emergencies. For lightning, unsafe wind, or other weather hazard, stop service and direct guests to preidentified safe shelter or departure; a canopy is not lightning shelter. No automatic relocation to Town Hall or another venue; the permit is location-specific. Rescheduling or relocation requires appropriate approval. [1]

EVENT DAY SEQUENCE TIMELINE

Time	Action
10:00 AM – NOON	Set up approved barriers, tables, signs, storage, toilets and food/water. Supplier deliveries and inventory checks.
NOON - 12:15 PM	Town Manager inspection; police/fire checks as applicable; staff briefing; verify issued permit and emergency contacts.
12:15 PM	Open ID/admissions and controlled service.
THROUGHOUT	Monitor attendance, food/water, portions, behavior, barriers and incident log.
4:30 PM	Stop new tasting admission.
4:45 PM	Stop all pouring; announce closing.
5:00 PM	End tasting/consumption; discard remaining open drinks and clear enclosure.
5:00 PM – 6:30 PM	Secure inventory, reconcile cash/cards, remove equipment and inspect park for waste/damage.


14th St
14th St
Ash St
Gilcrest Municipal Park
Dawn Ave
12th St
Ash St
11th St
Gilcrest Town Hall
Up | Western & Tack Shop
85
Ash St
85
Railroad St
Venor Cider/Beer Tasing
Paint –N-Sip Under Roped Off Pavillion Area

DR 8439 (08/12/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Departmental Use Only

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- ○ Social
- ○ Athletic
- ○ Philanthropic Institution
- ○ Fraternal
- ○ Chartered Branch, Lodge or Chapter
- ○ Political Candidate
- ○ Patriotic
- ○ National Organization or Society
- ☑ Municipality Owned Arts Facilities
- ○ Political
- ○ Religious Institution
- ○ Chamber of Commerce

LIAB	Type of Special Event Applicant is Applying for:	
2110	☒ Malt, Vinous And Spirituous Liquor	$25.00 Per Day
2170	☐ Fermented Malt Beverage	$10.00 Per Day

Name of Applicant Organization or Political Candidate: Town Of Gilcrest

State Sales Tax Number (Required):

Mailing Address of Organization or Political Candidate: PO Box 128

City: Gilcrest | State: CO | ZIP Code: 80623

Address of Place to Have Special Event: Muncipal Park

City: Gilcrest | State: CO | ZIP Code: 80623

Authorized Representative of Qualifying Organization or Political Candidate: Lori Saine, Town Administrator

Date of Birth (MM/DD/YY):

Phone Number:

Authorized Representative's Mailing Address (if different than address provided in Question 2.): PO Box 128

City: Gilcrest | State: CO | ZIP Code: 80623

Event Manager

LORI SAINE, TOWN ADMINISTRATOR

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

~~[illegible]~~ 19750 COUNTY ROAD 31

City

GILCREST

State: CO

ZIP Code: 80623

Email Address of Event Manager

lori@townofgilcrest.org

1. Is the place to have the Special Event located on State-owned property?

   ○ Yes ⊘ No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

   ⊘ No ○ Yes, How many days?

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

   ⊘ No ○ Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

   ⊘ Yes ○ No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

   ○ Yes ○ No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date		Date	
Oct 24, 2026			
From:	To:	From:	To:
12:00pm	5:00pm		
Date		Date	
From:	To:	From:	To:
Date		Date	
From:	To:	From:	To:
Date		Date	
From:	To:	From:	To:
Date		Date	
From:	To:	From:	To:
Date		Date	
From:	To:	From:	To:
Date		Date	
From:	To:	From:	To:
Date		Date	
From:	To:	From:	To:
Date		Date	
From:	To:	From:	To:

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Lori Saine, Town Administrator

Signature | Date (MM/DD/YY)

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

Town of Gilcrest ⊘ City ○ County

Telephone Number of City/County Clerk

970-397-6430

Title

Town Clerk, Hana Ciembronowicz

Signature | Date (MM/DD/YY)

Hana C | Oct 12, 2026

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number | Liability Date

State | Total

-750 (999) $ .00

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- [x] Appropriate fee.
- [x] Diagram of the area to be licensed (not larger that 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- [ ] Copy of deed, lease, or written permission of owner for use of the premises.
- [ ] Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- [ ] If not incorporated, a NONPROFIT charter; **or**
- [ ] If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- [x] Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- [x] Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- [ ] State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- [ ] Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

SOURCE NOTES AND FINAL VERIFICATION

[1] Colorado Revised Statutes, Title 44, Article 5; sections 44-5-102, 104–107. Current indexed 2026 reproduction; cross-checked against legislative PDF and 2025 section reproductions. https://olls.info/crs/crs2026-title-44.htm

[2] C.R.S. 44-3-103(20), hard cider classification. https://law.justia.com/codes/colorado/title-44/alcohol-and-tobacco-regulation/article-3/part-1/section-44-3-103/

[3] Gilcrest Ordinance 2023-04, section 6-107 retail establishment tastings (PDF visually inspected). https://townofgilcrest.org/wp-content/uploads/2023-04-Ordinance-Amending-Article-V-of-Chapter-6-Of-The-Gilcrest-Municipal-Code-to-Permit-Alcoholic-Beverage-Tasting.pdf

[4] 2026 Colorado Liquor Rules, Regulation 47-1002; DR 8439 filing and attachment checklist. https://sbg.colorado.gov/sites/sbg/files/documents/2026_Colorado_Liquor_Rules_eff_01.2026.pdf

[4a] DR 8439, Application for a Special Events Permit. Eligibility text on the indexed 2024 form is outdated; apply current statute. https://sbg.colorado.gov/sites/sbg/files/documents/DR%208439.8.12.2024.pdf

[5] Regulation 47-1002 reproduction: posting, protest, hearing, reporting, waiver and permit display provisions; C.R.S. 44-5-107. https://www.law.cornell.edu/regulations/colorado/title-1/agency-203/division-2/regulation-47-1002

[5a] C.R.S. 44-5-107 reproduction, full hearing/protest and state approval/reporting requirements. https://law.justia.com/codes/colorado/title-44/alcohol-and-tobacco-regulation/article-5/section-44-5-107/

[6] C.R.S. 24-6-402(2)(c), (2)(d), (7), public meeting notice, minutes and notice-request list. https://colorado.public.law/statutes/crs_24-6-402

[7] Gilcrest published Chapter 11, sections 11-54 and 11-56; ballpark restrictions in section 11-52 are distinguished from Municipal Park. https://townofgilcrest.org/docs/Board%20of%20Trustees/Town%20Code/Code%20Chapters/Chapter%20Eleven_Streets_Sidewalks_and%20Public%20Property.pdf

[7a] July 1, 2024 Town packet, historical minutes describing Municipal Park cans-only personal alcohol rules. This is historical evidence, not confirmation of the current policy or authorization for sales. https://townofgilcrest.org/wp-content/uploads/07-01-24-BOT-Regular-Meeting-Packet.pdf

[8] Gilcrest public Municipal Code edition and currency notice. https://library.municode.com/co/gilcrest

[9] Town events page identifies Municipal Park at 1211 Ash Street. https://townofgilcrest.org/events/

[10] Adopted Gilcrest fee schedule amended February 3, 2025, effective May 1, 2025, liquor special event fee (page 7 visually inspected). https://townofgilcrest.org/wp-content/uploads/Fee-Schedule-Amended-2-3-2025-Effective-5-1-2025.pdf