Special Meeting Agenda of The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall

August 25th, 2025, at 7:00 P.M.

1. CALL TO ORDER 7:00 PM:
   A. Pledge of Allegiance
   B. Roll Call - Mayor Nothem; Mayor Pro-Temp Trustee Agripino; Trustees: Fulton, Garza, Howard, Howton, Shutt
   C. Also Present - Lori Saine, Interim Town Administrator; Hana Ciembronowicz, Town Clerk/Treasurer; Bob Meisner, Public Works Supervisor; Aaron Hansen, Public Works; Laura Meisner (Town Resident).
   D. Present by Remote - Bob Choate, Town Attorney; Gene McDonald, Professional Engineer, GLM Design Group

2. BUSINESS:
   A. Interim Town Engineer Services
      - Review of informal process audit and Town Engineer status update.
      - **Motion – Mayor Pro-Tem Agripino** – Motion to retain GLM Design Group as the Interim Town Engineer. **2nd – Trustee Howton. Roll Call Vote: Trustee Agripino - Aye, Trustee Fulton – Aye, Trustee Garza – Aye, Trustee Howton – Aye, Trustee Howard – Aye, Trustee Shutt – Aye. Motion carried (6-0).**

Motion – Trustee Howton – Motion to amend the agenda to move items B and C into executive session. **2nd – Trustee Howard. Voice Vote: Aye – 6, Ney 0. Motion carried (6-0).**

3. EXECUTIVE SESSION: (If Needed) for the purpose of determining positions relative to matters that may be subject to negotiations, development strategy for negotiations, and instructing negotiators, as permitted by C.R.S. 24-6-402(4)(e)(I).
   - **Motion – Mayor Pro-Tem Agripino –** Motion to move into executive session as written. **2nd – Trustee Shutt. Voice Vote: Aye – 6, Ney 0. Motion carried (6-0). Meeting has moved into executive session at 7:31 PM.** All non-staff were excused from the room.
   B. Geotechnical and Construction Materials Testing Services
   C. Discussion of sewer project status and consider adjourning to executive session for the purpose of determining positions relative to matters that may be subject to negotiations, development strategy for negotiations, and instructing negotiators, as permitted by C.R.S. 24-6-402(4)(e)(I).

4. RESUME FROM EXECTIVE SESSION at 9:50 PM
   - **Motion – Trustee Howard** – Motion to retain Kunar and Associates for their portion of the sewer project. **2nd – Trustee Shutt. Roll Call Vote: Mayor Pro-Tem, Agripino - Aye, Trustee Fulton – Aye, Trustee Garza – Aye, Trustee Howton – Aye, Trustee Howard – Aye, Trustee Shutt – Aye. Motion carried (6-0).**

5. ADJOURNMENT at 9:17 pm
   - A vote is not required for adjournment.

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ATTESTED BY:

TOWN OF GILCREST SEAL COLORADO

Steve Nothem, Mayor

Hana Ciembronowicz, Town Clerk