REGULAR MEETING OF THE BOARD OF DIRECTORS
TOWN OF GILCREST COLORADO
19750 COUNTY ROAD 31 – TOWN HALL

NOVEMBER 16TH, 2026 - 7:00 PM
ZOOM LINK: https://us06web.zoom.us/j/88644806711

Worksession 6pm-7pm
Trustees, Member-Elects, and the Mayor are encouraged to be there between 6:00 PM and 7:00 PM to be set up on their email and laptops.

SERVICE AWARDS 6:45PM

The following agenda assumes that the coordinated election by Weld County have certified results by the county prior to the 16th meeting.

1. **CALL TO ORDER – 7:00 PM**
   - A. Prayer
   - B. Pledge of Allegiance
   - C. Roll Call
2. **APPROVAL OF THE AGENDA**
3. **RETIREMENT OF OFFICERS:**
   - A. Words of Thanks To Retiring Trustees - Mayor
4. **ADMINISTRATION OF OATHS OF OFFICE** – The Town Clerk of other authorized official will administer the oath of office to the following MEMBERS-ELECT:
   - A. Member-Elect Melissa Agripino
   - B. Current Trustee and Member-Elect John Baker
   - C. Member-Elect Teresa Kahler
   - D. Current Mayor Pro-Tem and Member-Elect Norman Martinez
   - E. Current Trustee and Member-Elect Laura Meisner
   - F. Current Trustee and Member-Elect Linda Shutt
5. **SELECTION OF THE MAYOR PRO-TEM**
   - A. Review of Mayor Pro-Tem Duties and Term
   - B. Council Nominations
   - C. Discussion
   - D. Council Vote
   - E. Public Records / CORA Policy and Procedure
   - F. Code of Conduct
6. **REMARKS**
   - A. Mayor's remarks
   - B. Remarks from the Mayor Pro-Tem
7. **CONSENT AGENDA**
   - A. Minutes of the Regular Meeting of the Board of Trustees October 12, 2026
   - B. Minutes of the Regular Meeting of the Board of Trustees October 26, 2026
   - C. Minutes of the Special Meeting and subsequent Work session of the Board of Trustees October 28, 2026
   - D. Bills (1) and Reports (2) approval
8. **PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

(This time is allowed for individuals to address the Board on anything that is not listed on the Agenda. If you would like your issue to be placed on a future agenda, please make the Board aware. Speakers are limited to three (3) minutes and the information offered will be taken under consideration. No discussion or responses will be given during this period.)

9. OLD BUSINESS

A. Second Reading: 2026-10: Mayor as Quorum Ordinance
B. Second Reading: 2026-14: Update Building and Fire Code Ordinance
C. Second Reading: 2026-15: Code of Conduct Update Ordinance

10. NEW BUSINESS

A. Plan and Resolution Planning Commission Referral 2026-14 – Board of Trustees Resolution 2026-14 – Housing Needs Assessment
B. Annual Utility Liens – Town Clerk & Utility Clerk
C. Recycling Services
D. Vertical Bridge (1) and (2) – Town Administrator
E. First Reading: 2026-17: Town Administrator Ordinance – Town Administrator
F. RFP results for Interim Town Administrator, Town Attorney, Town Clerk
G. Advertisement results for Town Court Clerk, Utility Clerk, IT Serv

11. REPORTS

A. Staff Reports
B. Police Report
C. Town Clerk
D. Public Works
E. Town Trustees
F. Town Administrator
G. Mayor

11. EXECUTIVE SESSION: For the purpose of receiving legal advice regarding claims made against the Town as permitted by C.R.S. 24-6-402(4)(b).

12. ADJOURNMENT

The following agenda is presented should the coordinated election by Weld County NOT be certified by the county prior to the meeting.
Worksession 6pm-7pm

Trustees, and the Mayor are encouraged to be there between 6:00 PM and 7:00 PM to be set up on their email and laptops.

1. AWARDS – 6:45 PM
2. CALL TO ORDER – 7:00 PM

A. Prayer
B. Pledge of Allegiance
C. Roll Call

3. APPROVAL OF THE AGENDA

4. CONSENT AGENDA

A. Minutes of the Regular Meeting of the Board of Trustees October 12, 2026
B. Minutes of the Regular Meeting of the Board of Trustees October 26, 2026
C. Minutes of the Special Meeting and subsequent Work session of the Board of Trustees October 28, 2026
D. Bills (1) and Reports (2) approval
E.

5. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

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6. OLD BUSINESS

A. Second Reading - 2026-10: Mayor As Quorum Ordinance – Town Administrator
B. Second Reading - 2026-14: Update Building and Fire Code Ordinance – Town Administrator
C. Second Reading - 2026-15: Code Of Conduct Update Ordinance – Town Administrator

7. NEW BUSINESS

A. Plan and Resolution Planning Commission Referral 2026-14 – Board of Trustees Resolution 2026-14 – Housing Needs Assessment
B. Annual Utility Liens – Town Clerk & Utility Clerk
C. Recycling Services– Town Administrator
D. Vertical Bridge (1) and (2) – Town Administrator
E. First Reading: 2026-17: Town Administrator Ordinance – Town Administrator
F. RFP results for Interim Town Administrator, Town Attorney, Town Clerk
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8. REPORTS

H. Staff Reports
I. Police Report
J. Town Clerk
K. Public Works
L. Town Trustees
M. Town Administrator
N. Mayor

13. EXECUTIVE SESSION: For the purpose of receiving legal advice regarding claims made against the Town as permitted by C.R.S. 24-6-402(4)(b).

14. ADJOURNMENT