September 15th, 2025, at 7:00 P.M.

1. CALL TO ORDER:

A. Pledge of Allegiance
B. Roll Call- Mayor Nothem; Mayor Pro-Temp Trustee Agripino; Trustees: Fulton, Garza, Howard, Howton, Shutt
C. Also Present - Lori Saine, Interim Town Administrator; Hana Ciembronowicz, Town Clerk/Treasurer; Aaron Hansen, Public Works; Gene McDonald, Interim Town Engineer
D. Public Present: Latisha Herrera and Daughter

2. APPROVAL OF THE AGENDA:

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

A. Latisha Herrera was awarded the $25 gift card for being one who filled out the comp plan survey at Gilcrest days

4. NEW BUSINESS:

A. Atmos Presentation by Alexandra Buck – Presentation on the replacement of the gas lines to improve safety and remove leaks. Residents will see contract pipeline contractors until mid-October. Some homes will be contacted to schedule a time to switch out a meter. Highway 85 will be reduced to one lane of traffic at some point. This work is not associated with the sewer project.
B. Constitution Week Proclamation – Read by Mayor Nothem
C. Public Works Appreciation Month Proclamation – Read by Mayor Nothem. Appreciation Awards provided by a charitable gift and award by Montana Silver Smiths in their small town appreciation program. A BBQ lunch will be provided at a future date.
D. Gilcrest Appreciation Awards - Awards were presented to the following:
   - Valley High School FFA was presented recognition of their awards at State.
   - Public Works Employee Aaron Hanson – Gilcrest Public works employee Aaron Hanson was presented for his outstanding service to the town and citizens.
   - Trustee Anne Garza – Presented in appreciation for her work in restarting and spearheading Gilcrest Daze for the last two years.
E. Consider approving the purchase of property at 19750 County Road 31 in Gilcrest, and authorizing the Mayor to sign. **Motion by Mayor Pro-Tem Agripino** to purchase for cash the property at 19750 County Road 31in Gilcrest. **2nd – Trustee Howton**. **Roll Call Vote:** Mayor Pro-Tem Agripino, Yes; Trustee Fulton, Yes; Trustee Garza, Yes; Trustee Howard, Yes; Howard, Yes; Trustee Howton, Yes; Trustee Shutt, Yes; **Motion Passes (6-0)**

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5. **EXECUTIVE SESSION (If Needed):** Consider agreement for professional services with Element Engineering LLC and a potential change order, including possible executive session to receive legal advice pursuant to C.R.S. 24-6-402(4)(b)**.**
   A. **Motion by Trustee Howton** to adjourn to Executive session. **2nd Trustee Fulton.** Roll Call Vote: Mayor Pro-Tem Agripino, Yes; Trustee Fulton, Yes; Trustee Garza, Yes; Trustee Howard, Yes; Howard, Yes; Trustee Howton, Yes; Trustee Shutt, Yes; **Motion Passes (6-0)**
   B. Meeting Adjourned to Executive Session at 7:27 PM.
   C. Meeting Resumed from Executive Session at 8:15 PM.
   D. The need for a change order to test road compaction was presented by Interim Town Engineer Gene McDonald
   E. **Motion by Trustee Howton** to adjourn to Executive session. **2nd Trustee Fulton. Roll Call Vote:** Mayor Pro-Tem Agripino, Yes; Trustee Fulton, Yes; Trustee Garza, Yes; Trustee Howard, Yes; Howard, Yes; Trustee Howton, Yes; Trustee Shutt, Yes; **Motion Passes (6-0)**
   F. The Interim Town Administrator and Town Engineer were given instruction and scope on how to proceed with road paving.
   G. **Motion by Mayor Pro-Tem Agripino** made the motion to approve the change order. **2nd by Trustee Fulton. Roll Call Vote:** Mayor Pro-Tem Agripino, Yes; Trustee Fulton, Yes; Trustee Garza, Yes; Trustee Howard, Yes; Howard, Yes; Trustee Howton, Yes; Trustee Shutt, Yes; **Motion Passes (6-0)**

6. **CONSENT AGENDA:**
   A. **Motion by Trustee Howton** to approve the consent agenda. 2nd by Trustee Howard. **Roll Call Vote:** Mayor Pro-Tem Agripino, Yes; Trustee Fulton, Yes; Trustee Garza, Yes; Trustee Howard, Yes; Howard, Yes; Trustee Howton, Yes; Trustee Shutt, Yes; **Motion Passes (6-0)**
      - Board of Trustees Special Meeting August 18th, 2025
      - Board of Trustees Work Session for August 18th, 2025
      - Board of Trustees Regular Meeting Minutes for August 18th, 2025
      - Board of Trustees Special Meeting August 25th, 2025
      - Bills (1) and (2) and Reports (1) and (2) for Approval

7. **OLD BUSINESS:**
   A. Digital Safety Summit – Trustee Garza gave an update on her future attendance the following weekend.
   B. Gilcrest Daze – Trustee Garza and Interim Town Administrator gave reports. – There were 53 vendors. It was appreciated that the Mayor visited every vendor and that staff and trustees remained the entire day. Public works was thanked for their efforts in getting the ballfield back to normal condition. The Irish Dancers were the highlight, and the town would like them to return. The Valley High wrestlers raised $514 and will use this to fund a $2,000 raffle. Plans for next year including a parade, car show, pancake breakfast, and burro races are planned. The comprehensive plan surveys were filled out by many and count as our first meeting of citizens

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concerning this plan. Gilcrest Daze will be Saturday and Sunday, September 19th and 20th, 2026 at the ballfield. A total of $7,100 was raised with in-kind sponsorship for a net of $4,884.64. With the funds of last year, we have a fund of $5,000 for next year.

C. Sewer Update – Gene McDonald provided an update on the sewer update including road recompaction and attaching some home services.
D. In-House Board Retreat – The in-house board repeat will occur on September 27th at 8:00 am to 12:00 am in the new town hall to get direction draft budget, code, comprehensive plan, and policy.

8. REPORTS:

A. Police Report – No questions
B. Colorado Compact – The Town Clerk gave an update on the Colorado Compact and it's next steps including due process, transparency, education, and representation.
C. Interim Town Administrator - The comprehensive plan surveys were filled out by many at Gilcrest Daze and count as our first meeting of citizens concerning this plan. There is an on-line survey in the October newsletter. Trustees are invited to the Weld County State of the County meeting, speech, and heavy appetizer event.
D. Town Trustees
   - Trustee Garza – October 31st will be a trunk-or-treat at the east gym (new gym) parking lot from 4:00 to 6:00 pm and would like the town to participate. Interim Town Administrator and Town Clerk were instructed by Trustee Garza and Mayor Nothem to reach out to the homeowners on 12th street one final time to attempt to reach an understanding.
   - Trustee Fulton – There was a streetlight on 31 and 42, but one is currently not there. It is an area of concern in the winter. The Interim Town Administrator was tasked to explore if it is possible to have a streetlight in that location.
E. Public Works – No Update

9. **Adjourned** at 8:57 PM – Adjournment does not require a vote.

Attested by:

Mayor Steve Nothem

Town Clerk Hana Ciembronowicz

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