Regular Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
September 9, 2024, 7:00 P.M.

1. CALL TO ORDER: 7:00 P.M.

a. Pledge of Allegiance
b. Roll Call – Mayor Nothem; Trustees: Castro, Fulton, Howton, Agripino, Garza, Howard
c. Dan Dean, Town Administrator, Brenda Joseph, Town Clerk/Treasurer, Bob Meisner, Public Works Supervisor

2. APPROVAL OF THE REGULAR AGENDA:

Motion – Trustee Castro, Motion to approve the Regular Agenda, **2nd – Trustee Howton.** All voted Aye. **Motion carried (6-0).**

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

Mayor Nothem welcomed Benjamin Wynn, Chief Operating Officer, with Centro de la Familia (CDLF), 525 S 300 W, Salt Lake City, Utah and explained that they are on the agenda tonight, but he is welcome to speak for three minutes, during this time, if he would like, if it is something other than what is on the agenda. Benjamin Wynn responded he is there for the item on the agenda.

Next, Gilcrest resident, Laura Meisner, 411 Twelfth Street, explained that she is speaking on behalf of her dad. She asked what the status on the house at 305 Twelfth Street, is for the weeds. Town Administrator Dean responded that the owners of the property have been issued a ticket for the weeds and are expected in Municipal Court, Wednesday, September 18, 2024. He added that the property owner has inquired about permits to rebuild the house and move back in and has also inquired about putting a camper on their property to live in temporarily while they rebuild. Furthermore, Town Administrator Dean reported that he has explained to the property owner that they are not allowed to do that per the rules that the Town has in place. He added that the Town Staff is addressing it through legal channels. Laura Meisner responded okay.

In addition, Laura Meisner also explained that at the house located on the corner of 1102 Birch Street and Twelfth Street the owner always parks his truck and trailer on the corner of Twelfth Street and her dad explained to her that he almost hit it due to it being out pretty close to the intersection, so they are asking that the Town ask the homeowner to please pull it back.

4. CONSENT AGENDA:

a. Board of Trustee Minutes for August 19, 2024
b. Bills for Approval

Motion – Trustee Howton, Motion to approve the Consent Agenda, **2nd – Trustee Fulton,** All voted Aye. **Motion carried (6-0).**

5. PUBLIC HEARING: CENTRO DE LA FAMILIA

a. Head Start Public Hearing Final Plat

Mayor Nothem announced that we will now recess the regular portion of the meeting at 7:05 pm and open a public hearing at 7:05 pm that was originally convened June 3, 2024, and continued until July 1, 2024, then to August 5, 2024, and to August 19, 2024, and then continued to this evening, Monday, September 9, 2024 for the purpose of hearing comments on the Centro de la Familia (CDLF) application for a Final Plat for a Head Start Facility.

Mayor Nothem explained that Town Administrator Dean will briefly explain the purpose of the hearing at this time. Town Administrator Dean pointed out that in tonight's Board packet he has included the memo/Staff Report Addendum, dated August 19, 2024, prepared by Town Planner Carrie McCool, Gilcrest Head Start School: Final Plat approval to resubdivide fourteen lots into one lot on 2.412 acres and the associated Development Agreement. He also explained that the memo/Staff Report Addendum was originally delivered in August and has been prepared for the Board of Trustees outlining the recommendations, the process and does include a Development Agreement with Centro de la Familia de Utah for improvements and they have had an opportunity to review it as well. He added that Centro de la Familia de Utah does have a couple questions about it. It is essentially to approve the final plat based on the recommendations of the Town Planner.

Next, Mayor Nothem explained that at this time if we had citizens signed up to speak, we would then give them three minutes each to speak but no one from the Public has attended the Public Hearing tonight to speak. He then asked Benjamin Wynn, Chief Operating Officer, with Centro de la Familia (CDLF) to please go ahead and ask his questions now.

Benjamin Wynn, Chief Operating Officer, with Centro de la Familia (CDLF) mentioned that Fred Rendon, Colorado Transportation and Facilities Manager, along with Dan Reynolds, Health and Safety Field Auditor are also at the meeting tonight. He further explained that at the last meeting, August 19, 2024, they, CDLF, were not ready yet. They wanted some additional time to have their consultants review everything first to make sure that everything in the Development Agreement that they would be agreeing to they can do. He added that they are fine with pretty much everything in the Development Agreement, but they have a couple of questions or mainly asking for

some clarification. He first referred to Exhibit E, Public Improvement Exhibit. He then continued by explaining that when they sign the Development Agreement, they know they are agreeing to do the Public Improvements along Eleventh Street; however, they have a question regarding the Public Improvements along Vine Street and Tenth Street regarding the cash-in-lieu amount.

Then, Town Administrator Dean asked Benjamin Wynn to please ask the Board of Trustees the same question that he had asked him. Benjamin explained to the Board of Trustees that their Budget is pretty static, and because of that they would rather pay the Town cash-in-lieu, for their portion of the Vine Street and Tenth Street improvements that they are agreeing to but then pretty much "wash their hands" of the improvements on Vine Street and Tenth Street and at that point not have to worry about the costs associated with it as the next three to five years passes or when the Town is able to complete the improvements.

Additionally, Town Administrator Dean further explained that it is his understanding that this is how the cash-in-lieu payment would work in this agreement, but he will also confirm that with Town Attorney Corey Hoffmann and Town Planner Carrie McCool. He added that he believes that once they pay the cash-in-lieu amount to the Town then it would then become the Towns full responsibility to complete the improvements on Vine Street and Tenth Street, but he will confirm all of this with Town Attorney Hoffmann.

Mayor Nothem then asked Town Administrator Dean and Benjamin Wynn if they have what is needed to complete everything for the Public Hearing tonight? Benjamin Wynn, Chief Operating Officer, with Centro de la Familia (CDLF) responded that he has a check with him tonight for the 5% required to make a deposit. He then asked Town Administrator Dean if the 5% is the processing fees for the whole project?

Town Administrator Dean responded and explained that the 5% is in part a guarantee and is also for fees that are incurred for the project such as if the Town has engineering time billed to them for inspections and such that would come out of that amount paid to the Town but if the 5% does not fully cover all of those types of costs then Centro de la Familia (CDLF) would be billed for the additional amount(s). Benjamin Wynn acknowledged that he understood.

Mayor Nothem then asked Trustee Agripino to please ask his question now. Trustee Agripino then asked Town Administrator Dean the 5% referred to here, would that be considered a reimbursement agreement? Town Administrator Dean responded that it would be a deposit which acts in a way like a reimbursement agreement only in the way that it is retained to pay a contractor(s) as needed.

In addition, Benjamin Wynn asked about the insurance bond, would it only need to be for Eleventh Street? Town Administrator Dean and Mayor Nothem responded that yes it would only need to be for Eleventh Street since that would be the only street having work done to it during the project. Benjamin acknowledged he understood.

Next, Mayor Nothem commented that it sounds like everyone is fine with all that has been discussed and that Town Administrator Dean will verify with Town Attorney Hoffmann the question regarding the cash-in-lieu money, if once accepted by the Town then that allows Centro de la Familia (CDLF) to "wash their hands" of any additional costs associated with the Public Improvements along Vine Street and Tenth Street as requested by Centro de la Familia (CDLF).

Mayor Nothem then asked if there was anything further? After acknowledging there were no questions. He announced that he will now close the public hearing at 7:13 pm and resume the regular session at 7:13 pm.

Motion – Trustee Agripino, Motion to approve the final plat and the Development Agreement for Centro de la Familia, **2nd – Trustee Howard,** All voted Aye. **Motion carried (6-0).**

Trustee Garza asked Town Administrator Dean and Mayor Nothem if this was just for the building? Mayor Nothem and Town Administrator Dean explained that this is the last step for the final plat. Now, Centro de la Familia (CDLF) can start the process of obtaining building permits.

Town Administrator Dean then asked if they could take about a ten-minute recess to get signatures and such since Benjamin Wynn is present at the Public Hearing from Utah. Mayor Nothem announced there will be a ten-minute recess, at 7:17 pm. After the ten-minute recess, Mayor Nothem and the Board of Trustees resumed the Regular Board meeting at 7:27 pm.

6. OLD BUSINESS:

a. Gilcrest Daze Debriefing

Mayor Nothem and the Board of Trustees thanked Trustee Garza and Trustee Agripino for all the work they did in organizing and putting on the 2024 Gilcrest Daze event. Trustee Agripino responded that he wanted to thank Trustee Garza for all her hard work. He has heard all positive feedback.

Trustee Garza responded thank you and reported that she agreed everything went really well. Trustee Garza added that there is a lot involved in putting on an event like this and for next year they will need to have a committee of volunteers to organize it and help put it on. Also, she mentioned that she felt that there was some pushback with the Gilcrest Daze event from other Board of Trustees. She added that she is glad it all worked out. Trustee Garza mentioned that she appreciated Trustee Fulton's help.

Also, Trustee Garza explained that for some reason the Fuzion portable toilets and trash dumpster were all delivered to Trustee Agripino's house, and none were delivered to the Gilcrest Municipal Park as discussed by the Board of Trustees, prior to that day. She added that she was a bit discouraged about the music situation as well because

she was under the impression the live music/band was already paid for by Trustee Agripino, but it is her understanding that he called the Town Hall about paying for it.

In addition, Trustee Garza commented that she did read the write up in the Board Packet for tonight's meeting regarding the use of social media. She added that she is familiar with the proper way to use social media in relation to Town business as it is a communication tool that they also use in her job. She explained further that she works on political campaigns locally and including she has worked on a presidential campaign.

Also, Trustee Garza reported that the app, Scoreholio, was used just as a bracket for the Cornhole event, at the Municipal Park, no money was collected through the app. She added that if anyone had any questions about what it was used for, they could have asked her, and she would have explained it to them.

Additionally, Trustee Garza reported that she found out that for an event like this, a Town celebration/Gilcrest Daze, they do not need the Town Board to organize or put it on. They can do it as a non-profit and community members can organize it and rent the park like normal and put it on.

Furthermore, Trustee Garza also reported that there was not an old timer's baseball game or Horseshoe Tournament, but Trustee Agripino can report further on these.

Also, Trustee Garza thanked Valley Wrestling. They, Valley Youth Wrestling, also had a booth at the park. She explained further that she asked Valley Wrestling if they could help her with the Cornhole Tournament. She added that she appreciated that they helped her with the whole tournament and stayed the full day. The Cornhole Tournament went really well too. She reported that the Town did not collect money for the Town from this event. The donated portion from the event went directly to Valley Youth Wrestling. She also thanked Public Works Supervisor Meisner for all of his help with loading/unloading and transporting all of the corn-hole boards.

Additionally, she thanked Public Works Supervisor Meisner and Trustee Fulton for their help with getting all the trash from Gilcrest Daze cleaned up. She added that they did not have the trash cans/dumpster that they expected to have at the Municipal Park so the trash had to be picked up and arrangements had to be made to take the trash to other places such as people's houses she knew that were willing to help out.

Trustee Garza concluded her report by mentioning overall it was a great day. She thanked the vendors/booths and community for coming out and supporting Gilcrest Daze this year.

Next, Trustee Agripino commented that the band/music, Wild Nights, and portable toilets and trash dumpster, from Fuzion, were fully paid for by Craig Sparrow and himself. He added, to clarity, he called the Town Hall to ask if he and Craig Sparrow were supposed to give their check for the band/music, Wild Nights, and portable toilets

and trash dumpster, Fuzion, to the Town for them to send to them or was it okay for him and Craig Sparrow to pay them directly.

Trustee Howard commented that she thought the band, Wild Nights, did a great job and it was a lot of fun. Trustee Agripino agreed and reported that he too thought they did an excellent job and that everyone who attended had a good time.

Trustee Castro and Laura Meisner both mentioned that from their own experience(s) with this organizing/putting on events here, for about the past ten years, it has worked for them the same way. There just are not many who volunteer to help typically. Laura Meisner added that this was why they stopped having Gilcrest Daze. There was just no help organizing Gilcrest Daze or putting it on and there is a lot to do for the event and volunteers are necessary. Both Trustee Castro and Laura Meisner mentioned that it is just not the same anymore. In the past, there were people who invested in the Town and Community. Trustee Fulton added that she felt that was also how the Easter Egg Hunt last year, 2023, went. She was thankful for the help she received. She had to organize it all on her own, but it all worked out. Trustee Castro added that this was why the Board of Trustees started focusing more on donating, when they could, for things such as donating to the Gilcrest Elementary School Pizza Party each year which has worked out really well.

Mayor Nothem and the Board of Trustees thanked both Trustee Garza and Trustee Agripino for all they had done in organizing and putting on the event, Gilcrest Daze 2024. A lot of hard work went into it, and it was successful.

7. NEW BUSINESS:

a. Micah Kohls – Discuss use of Cushman property

Town Administrator Dean opened the discussion and explained that Micah Kohls contacted the Town regarding 224 Main Street, Cushman property. He further explained that he is interested in using the property for a mobile home park. He added that he explained to Micah that the property is zoned C-1, Light Commercial District, and that mobile homes are not a listed use in that district and that he also told him that he believed the Board would prefer to see light retail and professional offices in that location but he did tell him he was welcome to come to the Board Meeting to gauge the reaction of the Board of Trustees to his idea.

Micah Kohls thanked the Board of Trustees and introduced himself and his investment partner, Russ, to them and explained that he and Russ are both at the meeting tonight as investors. They have sent an offer to the Cushman's for the property, 224 Main Street, the Cushman's have in Gilcrest that is currently for sale but after talking to Town Administrator Dean they have rescinded their offer and decided to come to share their idea with the Board of Trustees first.

Town Administrator Dean mentioned that he did hesitate due to what they want to do on the property versus what it is zoned for, but he invited them to share their idea directly with the Board of Trustees. Trustee Garza asked where this would be located. Town Administrator Dean explained off Main Street.

Mayor Nothem explained that every few years the Town does look at what the Town already has and what they would like to do going forward. Trustee Garza added that she would like them to share what their vision is for the property.

Micah Kohls explained that they believe they would be able to fit about forty-five mobile homes on the property, 224 Main Street. Right now, there are no sidewalks, curb, or gutters so there is a lot of work for this project. They would rather have the backing and support of the Town and Board of Trustees before moving forward on any of it, which is why they are at the meeting.

Trustee Garza asked if this is similar to the Clayton Homes? Trustee Howard commented that her parents lived in a mobile home community, and it was really nice. Mayor Nothem asked what are their thoughts on this, would it only be new mobile homes or older ones as well? Micah Kohls responded that they are thinking that it would only be new mobile homes but want it to be affordable mobile homes.

Trustee Agripino mentioned that this would be a brand-new development so the Town would have a say so. Trustee Castro asked if they are buying the property. Micah Kohls explained that they would be buying it and then redeveloping it. It is currently for sale. Trustee Garza added that this would be potential growth. Trustee Fulton asked how big the property is. Town Administrator Dean commented that it is about 2.2-acre city blocks. Trustee Fulton added that it would be nice, if it were a mobile home park that is kept up for more than a few years. Mayor Nothem agreed.

Micah Kohls added that they do own a few other mobile home parks, and they would want to collaborate with the Board of Trustees and receive a warm welcome from them and the Town before moving forward. Trustee Agripino asked if Micah and Russ would be willing to send more information about it to Town Administrator Dean for them to look at. Mayo Nothem asked if they would provide the Board of Trustees with pictures of what their vision is. Trustee Fulton, Trustee Castro and Trustee Garza agreed they would be interested in seeing some drawings of their vision for the property.

Russ asked what is the alleyway there used for? Public Works Supervisor Meisner and Town Administrator Dean responded utilities.

After discussion and asking if the Board of Trustees would all like to see more information, Mayor Nothem and the Board of Trustees thanked Micah and Russ and commented that they look forward to seeing more information such as the drawings/pictures of their vision for the property at 224 Main Street. No action was taken.

b. CIRSA Property and Workmen's Comp Renewal

Town Administrator Dean explained that the preliminary quotes are here for the 2025 coverage. He added that the Board of Trustee's must declare now if they intend to continue with the pool or if they intend to withdraw. He further explained that the Town must either accept the preliminary quotes for the 2025 coverage or give notice that they intend not to renew for 2025. The documents need to be returned to CIRSA by October 1, 2024.

The 2025 preliminary quote for property/casualty insurance through CIRSA is $19,099.32. This is a 5% decrease over last year's cost of $20,095.50. He mentioned that he attributes the decrease to the adjustments to the deductibles for All Risk Property and Auto Physical Damage. Those deductibles have gone from $1,000.00 to $5,000.00, per occurrence. Also, the 2025 preliminary quote for Workers' Compensation insurance through CIRSA is $5,531.57, which is a 9% increase from last year's cost at $5,070.00.

Trustee Castro commented that the Town has gone through CIRSA all these years due to it is a pool of several Towns and CIRSA has always been good to work with. Trustee Castro and Mayor Nothem agreed that they have been very affordable. Trustee Agripino added that he reviewed the quotes and agreed with them.

Motion – Trustee Agripino, Motion to accept the 2025 preliminary quotes from CIRSA for Property/Casualty and Workers Compensation insurance, **2nd – Trustee Castro,** All voted Aye. **Motion carried (6-0).**

c. Consultant Contracts Discussion

Town Administrator Dean explained that Trustee Agripino made a request for them to review the contracts of the Town Attorney, Town Engineer, and Town Planner. He added that the contracts have been included in the Board packet for their review. Also, he contacted CML regarding their latest survey of attorney rates. A summary of this has also been included. He added that he also contacted a contract planner he knows, and he supplied his current rates. His rates are $150.00/hour for town work and $175.00/hour for developer reimbursed work.

Trustee Agripino commented that his point of view is not cost, service, personality, and such but that they represent the Citizens of the Town. It is his understanding the last time they looked at the Town Attorney's and Town Planner's contract was in 2006. Trustee Castro commented that when she first came on the Board of Trustees, they would do this kind of review as well. Not to replace the current contractors but to be more aware of what is in the contracts, to make sure they are current.

Mayor Nothem mentioned that in 2018 the Town did get in some trouble which is why they changed engineers and decided to go with Element Engineering back then and still are contracted with them and it has worked out well.

Also, Mayor Nothem pointed out that Town Administrator Dean has included the quotes. Town Administrator Dean replied that he included those so that they could see what the market looks like for cost/services.

Mayor Nothem and Trustee Castro both commented that it is good to have contractors that have good history with the Town and know the historical details of the Town. They have both been pleased with the current contractors.

Trustee Agripino responded that he does not have any issues with the current contractors either. It also does not mean that they need to ask for Request for Proposals (RFP).

Town Administrator Dean commented that he can do what the Board of Trustees asks him to do. He added that it is typical to get certificates of liability every year.

After discussion, Mayor Nothem and the Board of Trustees agreed that they would like the contracts reviewed and updated if needed to ensure they are current.

Town Administrator Dean responded that we are going into Budget season, so his priority is the 2025 Budget. He will need to be sure to submit the proposed 2025 Budget to the Board of Trustees no later than October 15, 2024. Mayor Nothem and the Board of Trustees agreed the Budget is Town Administrator Deans top priority right now.

d. Discuss legal issues at 815 Starbird Avenue

Town Administrator Dean explained that Trustee Agripino has requested to be on the agenda to discuss issues at his residence.

Trustee Agripino thanked Town Administrator Dean and explained that he has reviewed the Town Attorney opinion on service animals that has been included in the Board packet. He also commented that he is asking for the Board of Trustee's support. The donkeys have been prescribed to him for a reason and his property does meet the requirements.

Trustee Castro commented that Trustee Agripino brought the Board of Trustees documentation but she does not think this is for the Board of Trustees to decide. It is her understanding that this is for medical reasons and is certified by a doctor. Trustee Howard commented that it is her understanding that donkeys are not exotic animals. She also mentioned that she is for Trustee Agripino having them on his property. She added that he has the proper space for them. Trustee Garza commented that she agrees with Trustee Castro this is not for the Board of Trustees to decide. She added that Trustee Agripino has his business on his property, his residence and private stuff and she does not believe they legally can ask on this. Trustee Castro asked how did this get referred to the Town Attorney?

Town Administrator Dean responded that he would take full responsibility for it. He added that he asked the question to Town Attorney Corey Hoffmann in general terms

and never identified any person when he contacted him. He asked due to the property, 815 Starbird Avenue, is zoned R1 and does not allow this type of animal in that zone which is why he asked.

Mayor Nothem commented that he thinks where the Board of Trustees should get involved is the criteria for this such as does the resident have sufficient space for this type of animal. Town Administrator Dean added they would look at criteria that are applicable to everyone.

Trustee Howton commented that he believes that they will need to fix or amend the Town Code for this. Town Administrator Dean agreed and added that he will need to engage Town Attorney Corey Hoffmann in crafting the verbage for this. Mayor Nothem agreed and commented please look into the legal way the Town can do this rather than re-zoning the property.

8. REPORTS:

a. Town Administrator

Town Administrator Dean commented that they discussed social media earlier in the meeting, but he wanted to share a reminder that once something is brought up on social media it can not be deleted or hid. Trustee Garza commented that you can use it, but you cannot hide it. Trustee Castro commented that Town Attorney Hoffmann encourages the Board of Trustees not to use it. Town Administrator Dean commented that he agreed with her.

Also, he reported that he received an inquiry about locating a truck maintenance and outdoor storage facility on the 8-acre parcel on West Fourth Street. He explained that it was not currently zoned for that use. Additionally, they would need to apply for and be granted a conditional use permit.

Additionally, Town Administrator Dean reported he contacted Elizabeth Relford with Weld County about how to go about evaluating the speed on Weld County Road (WCR) forty-two. He added that an engineer informed him that they conducted speed studies on the county portion of the road in 2023. They use the 85th percentile as a benchmark in setting the speed limits. From WCR 29 to Town limits the 85th percentile is fifty-nine miles per hour (mph). Between WCR 31 (Ash Street) and Highway 85 it is forty-two mph. He explained that he will do some more research on this. They may have some options for this in between since it is a Town.

Also, Town Administrator Dean reported he has contacted Tami Tanoue with CIRSA to schedule a Board of Trustees training. She is available on December 2, 2024. We could schedule a work session for 6 p.m. that day, once the new Board is seated.

Furthermore, Town Administrator Dean explained that VERO is a company who has received a grant to install highspeed internet into the community. Company

representatives met with Public Works Supervisor Bob Meisner, Mike Hager with Element Engineering, and him to identify a location for the head-end equipment and review the work-in-the-right-of-way permitting process. They have identified a location on the southside of the sewer treatment plant, outside of the fence, consisting of a fifteen' by twenty' area. They will be submitting a proposed lease agreement for the area soon.

Also, he reported that he met with Randell Johnson and Dan Griffith, a local contractor regarding the town hall expansion. Mr. Griffith is developing a budget for the project. He expects to receive updates from them soon.

Town Administrator Dean concluded his report by explaining that the Town has received the Certification of Valuation for the Town from the Weld County Assessor. The valuation for 2024 is $10,032,190 up from $9,944,540 in 2023. He also mentioned that for the 2025 Budget please think about when you want to have the Budget Work Sessions. He added that currently he is working on the rough draft. He plans to present it at the Regular Board Meeting on Monday, October 7, 2024. Public Works Supervisor Meisner is currently working on his portion as well.

Mayor Nothem and the Board of Trustees asked Town Administrator Dean to please schedule the first Budget Work Session for Monday, September 23, 2024, at 6:00 pm. Trustee Garza commented that she will not be at the Budget Work-session or the Regular Board Meeting that night because she already had her schedule set prior to the Board of Trustees scheduling the meeting for that evening. Town Administrator Dean explained that they will mainly be discussing COLA and salary related items, and he asked the Board of Trustees to be thinking of the ideas that they want incorporated in the Budget for 2025.

Mayor Nothem asked Town Administrator Dean for the status of the 2023 Audit. Town Administrator Dean responded that the draft is done and almost ready to present. It is currently being finalized. We are hoping to be able to present it possibly, at the next meeting, September 23, 2024, but it is not yet a confirmed date.

b. Board of Trustees

Trustee Castro commented that she was wondering about the status of the fifth wheel camper on Tenth Street. Town Administrator Dean responded that he did not see it in the alley, but he did notice that they took it away one weekend and then brought it right back. Trustee Castro mentioned that she knows that they have been ticketed but they keep doing this.

Trustee Fulton reported that there was a guy with a little girl, and they were parked in the street on Twelfth Street again, on the farthest East side of Twelfth and she is wondering if they have insurance and/or is the vehicle/trailer registered. Also, she saw a car fish tailing the other day, on Vine Street and also reported that there were four-gun

shots fired at the house located at Tenth Street and Vine Street. It is her understanding no one was hurt but she is concerned about what is taking place at the residence there.

Trustee Howton explained that he is asking a question that the owner of Carniceria Mexico Store was wondering about regarding who's responsibility it is to cut down the weeds on the easement on the North side of Tenth Street and South side of the Carniceria Mexico Store, 905 Railroad Street. He asked Trustee Howton for clarification on it. He explained that the store owner does not mind having to be the one to weed whack them but wanted to make sure he checked first to see who is responsible for keeping the weeds down. Public Works Supervisor explained that usually with an easement like that it is up to the property owner to maintain it up to the curb and gutter since it doesn't have one, they will have to reasonably estimate it. Town Administrator Dean added that the property owner of a house would have that same responsibility.

Trustee Garza asked why a Milliken Police Department vehicle, and a Weld County Sheriff vehicle would be at the Liberty Park Baseball Fields in Gilcrest. She is asking due to this is the second time she has seen both there this week and she has not seen the Platteville Police Department (PD) vehicles and she wondered why they would be there since there is not Platteville PD too. Town Administrator Dean responded that he would check into it.

Trustee Howard explained that she has already visited with Town Administrator Dean about this but wanted to also mention it in the meeting to make the Board of Trustees aware and explain the situation further. They have noticed that there has been a lot of foot traffic on theirs and Trustee Agripino's property, on the easement, on the side by the detention ponds and she wondered how to stop them. Town Administrator Dean asked Public Works Supervisor Meisner if there is an easement there? Public Works Supervisor Meisner responded yes there is a for water. Trustee Howard further commented that she was wondering if they can put up "no trespassing" signs there? She recently saw a man looking into Trustee Agripino's shed that was not someone Trustee Agripino approved to be there.

Mayor Nothem commented that it will be nice to have Tami Tanoue with CIRSA attend a Board meeting. He added please keep in mind that we, the Board of Trustees, are all Elected Officials and the residents are watching. He added as they say be sure "to watch your p's and q's."

9. EXECUTIVE SESSION: - If Needed

10. ADJOURNMENT:

Motion – Trustee Howton, Motion to adjourn the meeting at 8:51 p.m. on September 9, 2024, **2nd – Trustee Fulton.** All voted Aye. **Motion carried (6-0).**

TOWN OF GILCREST

ATTEST:

Steve Nothem, Mayor

Brenda Joseph, Town Clerk