Regular Meeting Agenda of The Board of Trustees
Town of Gilcrest, Colorado
19750 County Road 31 – Town Hall

AUGUST 24th, 2026, at 7:00 P.M.
ZOOM LINK:
https://us05web.zoom.us/meeting/register/odWHUZtTTA2t-NxgyejjDQ

1. CALL TO ORDER
- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF THE AGENDA

3. ADMINISTRATION OF OATHS OF OFFICE – The Town Clerk of other authorized official will administer the oath of office to the following MEMBERS-ELECT:
- A. MEMBER-ELECT Laura Meisner
- B. MEMBER-ELECT John Baker
- C. MEMBER-ELECT Norman Martinez
- D. Review of the council vacancies and appointment processes

4. **POTENTIAL BOARD VACANCY** – Town Attorney (5 min)
- A. Review of potential council vacancy and appointment process.

5. SELECTION OF THE MAYOR PRO-TEM
- A. Review of Mayor Pro-Tem Duties and Term
- B. Council Nominations
- C. Discussion
- D. Council Vote
- E. Public Records / CORA Policy and Procedure
- F. Code of Conduct

6. REMARKS
- A. Mayor's remarks
- B. Remarks from the Mayor Pro-Tem

7. CONSENT AGENDA
- A. Minutes of the Regular Meeting of the Board of Trustees Meeting February 9th, 2026
- B. Minutes of the Regular Meeting of the Board of Trustees Meeting February 23, 2026
- C. Minutes of the Special Meeting of the Board of Trustees Special Meeting March 9th, 2026
- D. Minutes of the Special Meeting of the Board of Trustees Special Meeting March 11th, 2026
- E. Minutes of the Special Meeting of the Board of Trustees Special Meeting March 16th, 2026
- F. Minutes of the Regular meeting of the Board of Trustees on March 23rd, 2026
- G. Minutes of the State Of The Town Work Session on April 9th, 2026
- H. Minutes of the Board of Trustees Work Session on April 16th, 2026
- I. Notification of Senior Night on April 22nd, 2026
- J. Minutes of the Board of Trustees Q&A Work Session on May 4th, 2026
- K. Minutes of the Board of Trustees Q&A Work Session on May 18, 2026
- L. Minutes of the Board of Trustees Q&A Work Session on June 8, 2026
- M. Minutes of the Board of Trustees Q&A Work Session on June 22, 2026
- N. Bills (1) and Reports (2) approval

O. Official Check Signers Resolution: Mayor, Mayor Pro-Tem, Town Clerk, Town Administrator
P. Cash Drawer Resolution – Town Clerk

8. NEW BUSINESS

A. Ordinance Ballot Question 2 – Town Clerk (1 Min)
B. Ordinance Ballot Question 3 – Town Clerk (1 Min)
C. CDBG Intergovernmental Agreement – Town Administrator (5 Min)
D. Resolution For Weld County Coordinated Election – Town Clerk (2 Min)
E. Gilcrest Daze - Town Administrator (1 Min)
F. Spring Clean Up – Town Administrator (1 Min)
G. Sewer Generator Switch and Wiring – Public Works (1 Min)
H. Hazard Mitigation Resolution & Hazard Mitigation Plan – Town Engineer (5 Min)
I. Minor Subdivision County Meadows – Presentation & Staff Summary – Town Planner and Agpros (15 Min)

9. OLD BUSINESS:

A. LPC Grant – Town Administrator (5 Min)
B. HLPN Grant – Town Administrator (5 Min)
C. 2025 Sewer Project Change Orders and Pay Application Discussion (30 Min)

10. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(This time is allowed for individuals to address the Board on anything that is not listed on the Agenda. If you would like your issue to be placed on a future agenda, please make the Board aware. Speakers are limited to three (3) minutes and the information offered will be taken under consideration. No discussion or responses will be given during this period.)

11. REPORTS:

A. Mayor
B. Town Clerk
   1. Election(s)
   2. America 250 Financial Summary
   3. List of Special Projects
C. Police Report
D. Town Council
E. Public Works
F. Town Administrator

12. EXECUTIVE SESSION: The Town Board will consider adjourning to executive session to discuss the personnel matters, as permitted by C.R.S. 24-6-402(4)(f), and to receive legal advice related to the same, as permitted by C.R.S. 246-402(4)(b). No formal action will be taken during the executive session. The executive session will not be open to the public.

13. RETURN TO REGULAR SESSION

A. Expend Town Funds for CIRSA Attorney Investigation

14. ADJOURNMENT